

Addison Township Public Library Profit & Loss Budget Proposal January through December 2019

Jan - Dec 19

Ordinary Income/Expense

Income

Donations	2,000.00
Fines & misc	2,000.00
Group Dividend	0.00
Interest Income	0.00
Library Millage	250,000.00
Penal fines	12,000.00
Rebate	2,500.00
Refund	0.00
Reimbursement	0.00
State aid	4,000.00
Total Income	<u>272,500.00</u>
Gross Profit	<u>272,500.00</u>

Expense

Advertising	500.00
Bank Checks	420.00
Bank Service Charges	20.00
Building Maintenance	
General	2,000.00
Snow Removal	3,800.00
Total Building Maintenance	<u>5,800.00</u>
Capital expense	500.00
Collection development	
Audiobooks	5,400.00
Books	15,500.00
DVDs	4,000.00
Periodicals	75.00
Puppets	140.00
Realia Youth	370.00
Total Collection development	<u>25,485.00</u>
Collections Agency	200.00
Dues and Subscriptions	810.00
Equipment	0.00
Fire Monitoring	750.00
Insurance	
Disability Insurance	864.00
Insurance - Other	8,100.00
Total Insurance	<u>8,964.00</u>
Lost Books	120.00
Mileage	66.22
Miscellaneous	200.00
Newsletter	3,600.00
Patron Reimbursement	150.00

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Payroll Expenses	<u>118,000.00</u>
Postage and Delivery	200.00
Printing and Reproduction	2,000.00
Professional Fees	
Audit	<u>3,000.00</u>
Total Professional Fees	3,000.00
Programming	4,900.00
Reconciliation Discrepancies	15.00
Rent	12,000.00
Repairs	
Building Repairs	500.00
Equipment Repairs	<u>125.00</u>
Total Repairs	625.00
Staff development	600.00
Supplies	
Library Supplies	4,000.00
Maintenance Supplies	200.00
Software	<u>2,200.00</u>
Total Supplies	<u>6,400.00</u>
Taxes	
Millage Adjustment	0.00
Taxes - Other	<u>350.00</u>
Total Taxes	350.00
Telephone	2,820.00
The Library Network	
Acquisitions	1,700.00
Datamailers	200.00
Delivery	1,400.00
Download Destination	2,350.00
Equipment	200.00
General Invoice	120.00
Library Lables	300.00
Shared Automation System	26,000.00
Technology Services	1,000.00
Telecommunications	5,100.00
The Library Network - Other	<u>0.00</u>
Total The Library Network	<u>38,370.00</u>
Utilities	
Gas and Electric	4,830.00
Water	<u>300.00</u>
Total Utilities	5,130.00
Web Test Payments	0.00
Website Application and Hosting	<u>200.00</u>
Total Expense	<u>242,195.22</u>

**Addison Township Public Library
Profit & Loss Budget Proposal**
January through December 2019

	<u>Jan - Dec 19</u>
Net Ordinary Income	<u>30,304.78</u>
Net Income	<u><u>30,304.78</u></u>