

**ADDISON TOWNSHIP PUBLIC LIBRARY**  
**Draft BOARD MEETING Minutes**  
**TUESDAY October 20, 2020**

**CALL TO ORDER:** President of the Board, James Baldiga, called the meeting to order at 7:07 P.M. via ZOOM

**BOARD MEMBERS PRESENT:** J. Baldiga-yes, J. Elsarelli-yes, M. Frost-yes, Brian Howarth-No, M. Szost-yes, M. Warner -yes Library Director, Jaema Berman was present.

**CALL TO AUDIENCE: Present-** L. Henderson, L. & C. Meininger, L. Hodges, A. Kowalski

**APPROVAL OF THE AGENDA:** Motion to approve the agenda with phone upgrade discussion added, by J. Baldiga, 2<sup>nd</sup> by M. Szost, carried by a voice vote.

**CONSENT AGENDA REVIEW:** Motion to approve by J. Elsarelli, 2<sup>nd</sup> by J. Baldiga, carried by a voice vote.

**FINANCIAL REPORT:** Of note: projected to be approximately \$25,000 under budget. Motion to approve by J. Baldiga, 2<sup>nd</sup> by M. Frost, carried by unanimous voice vote.

**DIRECTOR'S REPORT:** More families with children are coming in. Genealogy and Ancestry are going strong, Storytime is still going well on line. Library is one of 84 in Michigan to receive an iPad for their Blending Technology program. Motion to file by J. Baldiga, 2<sup>nd</sup> by M. Szost, carried by a voice vote.

#### **COMMITTEE REPORTS**

- Policy – Not met, intend to schedule.
- Building
  - Progress report- More conversation regarding a vegetative screen vs. wall of about 200 feet, 6 feet high between the proposed library and a neighbor's property. J. Baldiga to meet with Brad. J Elsarelli met with Ratliff and civil engineer. To schedule a perk test and try to get on the schedule for the Planning Board in December.
  - Capital Fund Committee-Postcards are available for distribution.
- Finance- Cost of living of 1.5% proposed by director. The impact on the budgeted allocation is negligible as the library is closing 4 hours early for the foreseeable future. J. Baldiga put forward the motion: Resolved to increase the wages of library staff by 1.5% beginning with the first pay of December 2020. 2<sup>nd</sup> by M. Frost. Motion approved by unanimous roll call with one abstention: J. Baldiga-yes, J. Elsarelli-abstain, M. Frost-yes, M. Szost-yes, M. Warner -yes
  - Go To Meeting subscription will be dropped as Zoom is sufficient.
- Communication: tree that fell on the library was removed.

Old Business: Meeting planned between J. Baldiga and Jaema to change some language in the employee handbook.

New Business: Rent will be raised on April 1, 2021 to \$1,600 from \$1,000.

Phone upgrade: Discussion regarding the 3 quotes Jaema compiled for upgrade. Decision postponed to ascertain compatibility with 911 service

**PUBLIC FORUM:** *2 minute maximum per speaker:* Friends of the Library announced the ongoing raffle to substitute for the cancelled fundraiser. Tickets available at the library, drawing in November.

**NEXT MEETING:** 7 PM Tuesday October 20, 2020 at the Addison Township Public Library or Zoom.

**ADJOURNMENT:** 07:55 PM

\* meetings are voice recorded