

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>Jan 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Feb 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense								
Income								
Donations	50.00	266.74	-216.74	18.75%	546.45	266.66	279.79	204.92%
Fines & misc	237.50	312.50	-75.00	76.0%	602.52	312.50	290.02	192.81%
Group Dividend	0.00	48.75	-48.75	0.0%	0.00	48.75	-48.75	0.0%
Library Millage	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Pay Off of Copier	531.66	44.27	487.39	1,200.95%	0.00	44.40	-44.40	0.0%
Penal fines	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Rebate	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Refund	0.00	3.80	-3.80	0.0%	0.00	3.80	-3.80	0.0%
Reimbursement	5.00	1.68	3.32	297.62%	6.92	1.68	5.24	411.91%
State aid	0.00	250.00	-250.00	0.0%	0.00	250.00	-250.00	0.0%
Web payment	0.00	1.00	-1.00	0.0%	0.00	1.00	-1.00	0.0%
Total Income	<u>824.16</u>	<u>1,053.74</u>	<u>-229.58</u>	<u>78.21%</u>	<u>1,155.89</u>	<u>1,053.79</u>	<u>102.10</u>	<u>109.69%</u>
Gross Profit	824.16	1,053.74	-229.58	78.21%	1,155.89	1,053.79	102.10	109.69%
Expense								
Advertising	0.00	66.70	-66.70	0.0%	0.00	66.70	-66.70	0.0%
Bank Checks	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Building Maintenance								
General	0.00	16.70	-16.70	0.0%	0.00	16.68	-16.68	0.0%
Snow Removal	965.00	483.36	481.64	199.64%	2,035.00	483.34	1,551.66	421.03%
Total Building Maint.	<u>965.00</u>	<u>500.06</u>	<u>464.94</u>	<u>192.98%</u>	<u>2,035.00</u>	<u>500.02</u>	<u>1,534.98</u>	<u>406.98%</u>
Capital expense	0.00	333.40	-333.40	0.0%	0.00	333.30	-333.30	0.0%
Collection devel.								
Audiobooks	176.30	483.40	-307.10	36.47%	25.78	483.30	-457.52	5.33%
Books	498.92	1,916.70	-1,417.78	26.03%	3,320.63	1,916.68	1,403.95	173.25%
DVDs	278.23	500.00	-221.77	55.65%	476.64	500.00	-23.36	95.33%
Periodicals	0.00	33.37	-33.37	0.0%	0.00	33.33	-33.33	0.0%
Puppets	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Realia Youth	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Total Collection developr	<u>953.45</u>	<u>2,958.47</u>	<u>-2,005.02</u>	<u>32.23%</u>	<u>3,823.05</u>	<u>2,958.31</u>	<u>864.74</u>	<u>129.23%</u>

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Communication/Sign.	0.00	16.70	-16.70	0.0%	0.00	16.70	-16.70	0.0%
Damaged Books	0.00	5.00	-5.00	0.0%	0.00	5.00	-5.00	0.0%
Dues and Subscript.	0.00	33.38	-33.38	0.0%	0.00	33.32	-33.32	0.0%
Equipment	0.00	16.68	-16.68	0.0%	0.00	16.68	-16.68	0.0%
Fire Monitoring	30.95	41.70	-10.75	74.22%	30.95	41.70	-10.75	74.22%
Furniture	0.00	16.69	-16.69	0.0%	0.00	16.68	-16.68	0.0%
Insurance								
Disability Ins.	852.00	75.00	777.00	1,136.0%	0.00	75.00	-75.00	0.0%
Insurance - Other	7,166.00	600.00	6,566.00	1,194.33%	30.00	600.00	-570.00	5.0%
Total Insurance	8,018.00	675.00	7,343.00	1,187.85%	30.00	675.00	-645.00	4.44%
Lost Books	0.00	16.68	-16.68	0.0%	0.00	16.70	-16.70	0.0%
New building devel.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Newsletter	462.08	1,000.00	-537.92	46.21%	0.00	0.00	0.00	0.0%
Patron Reimburse.	0.00	8.39	-8.39	0.0%	0.00	8.31	-8.31	0.0%
Payroll Expenses								
Employ. Taxes/ Contr	0.00	620.00	-620.00	0.0%	0.00	620.00	-620.00	0.0%
Payroll Exp. - Other	8,728.56	8,750.00	-21.44	99.76%	8,506.01	8,750.00	-243.99	97.21%
Total Payroll Expenses	8,728.56	9,370.00	-641.44	93.15%	8,506.01	9,370.00	-863.99	90.78%
Postage and Delivery	10.02	16.68	-6.66	60.07%	29.40	16.68	12.72	176.26%
Printers not Applied	0.00	16.70	-16.70	0.0%	0.00	16.70	-16.70	0.0%
Printing and Reproduction	730.88	200.00	530.88	365.44%	117.74	200.00	-82.26	58.87%
Professional Fees								
Accountant	0.00	100.00	-100.00	0.0%	0.00	0.00	0.00	0.0%
Audit	2,000.00	2,000.00	0.00	100.0%	0.00	0.00	0.00	0.0%
Legal Fees	0.00	500.00	-500.00	0.0%	0.00	0.00	0.00	0.0%
Total Professional Fees	2,000.00	2,600.00	-600.00	76.92%	0.00	0.00	0.00	0.0%
Programming	507.96	583.37	-75.41	87.07%	841.00	583.33	257.67	144.17%
Property Taxes	0.00	350.00	-350.00	0.0%	0.00	0.00	0.00	0.0%
Reconciliation Discrepancy	0.00	1.74	-1.74	0.0%	0.00	1.66	-1.66	0.0%
Rent	1,000.00	1,000.00	0.00	100.0%	1,000.00	1,000.00	0.00	100.0%
Repairs								

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Building Repairs	1,796.16	333.40	1,462.76	538.74%	0.00	333.30	-333.30	0.0%
Total Repairs	1,796.16	333.40	1,462.76	538.74%	0.00	333.30	-333.30	0.0%
Service Fee	16.95	1.70	15.25	997.06%	0.00	1.68	-1.68	0.0%
Staff development	0.00	83.00	-83.00	0.0%	0.00	83.30	-83.30	0.0%
Supplies								
Library Supplies	309.48	333.00	-23.52	92.94%	423.08	333.30	89.78	126.94%
Maintenance Supplie:	0.00	83.40	-83.40	0.0%	8.48	83.30	-74.82	10.18%
Software	0.00	72.50	-72.50	0.0%	868.09	72.50	795.59	1,197.37%
Total Supplies	309.48	488.90	-179.42	63.3%	1,299.65	489.10	810.55	265.72%
Telephone	146.35	170.00	-23.65	86.09%	146.44	170.00	-23.56	86.14%
The Library Network								
Acquisitions	1,170.00	154.20	1,015.80	758.76%	0.00	154.20	-154.20	0.0%
Datamailers	23.17	25.00	-1.83	92.68%	0.00	0.00	0.00	0.0%
Delivery	0.00	116.70	-116.70	0.0%	0.00	116.68	-116.68	0.0%
Download Dest.	0.00	183.37	-183.37	0.0%	0.00	183.33	-183.33	0.0%
Library Lables	0.00	25.00	-25.00	0.0%	0.00	25.00	-25.00	0.0%
Periodicals	0.00	33.38	-33.38	0.0%	0.00	33.32	-33.32	0.0%
Shared Autom.	6,189.07	2,083.37	4,105.70	297.07%	0.00	2,083.33	-2,083.33	0.0%
Technology Ser.	600.00	125.00	475.00	480.0%	0.00	125.00	-125.00	0.0%
Telecom.	1,407.88	500.00	907.88	281.58%	0.00	500.00	-500.00	0.0%
Zinio	0.00	112.50	-112.50	0.0%	0.00	112.50	-112.50	0.0%
Total TLN	9,390.12	3,358.52	6,031.60	279.59%	0.00	3,333.36	-3,333.36	0.0%
Utilities								
Gas and Electric	201.00	308.36	-107.36	65.18%	329.00	308.34	20.66	106.7%
Water	22.45	30.00	-7.55	74.83%	36.35	30.00	6.35	121.17%
Total Utilities	223.45	338.36	-114.91	66.04%	365.35	338.34	27.01	107.98%
Web Test Payments	0.00	1.70	-1.70	0.0%	0.00	1.68	-1.68	0.0%
Website Hosting	0.00	16.69	-16.69	0.0%	0.00	16.69	-16.69	0.0%
Total Expense	35,289.41	24,619.61	10,669.80	143.34%	18,224.59	20,644.24	-2,419.65	88.28%
Net Ordinary Income	-34,465.25	-23,565.87	-10,899.38	146.25%	-17,068.70	-19,590.45	2,521.75	87.13%
Other Income/Expense								

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

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Other Income								
Interest Income	15.96	15.00	0.96	106.4%	13.15	15.00	-1.85	87.67%
Total Other Income	15.96	15.00	0.96	106.4%	13.15	15.00	-1.85	87.67%
Net Other Income	15.96	15.00	0.96	106.4%	13.15	15.00	-1.85	87.67%
Net Income	<u><u>-34,449.29</u></u>	<u><u>-23,550.87</u></u>	<u><u>-10,898.42</u></u>	<u><u>146.28%</u></u>	<u><u>-17,055.55</u></u>	<u><u>-19,575.45</u></u>	<u><u>2,519.90</u></u>	<u><u>87.13%</u></u>

Bank Accounts

- Oxford Bank ***518
- Oxford Bank ***959
- Oxford Bank ***100
- Merit Bank 03/17
- Paypal
- Total

Addison Township Public Library
Profit & Loss Budget vs. Actual
January through November 2016

	<u>Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense								
Income								
Donations	89.00	266.66	-177.66	33.38%	1,000.00	266.66	733.34	375.01%
Fines & misc	411.40	312.50	98.90	131.65%	423.91	312.50	111.41	135.65%
Group Dividend	0.00	48.75	-48.75	0.0%	0.00	48.75	-48.75	0.0%
Library Millage	0.00	0.00	0.00	0.0%	0.00	248,050.36	-248,050.36	0.0%
Pay Off of Copier	0.00	44.36	-44.36	0.0%	0.00	44.33	-44.33	0.0%
Penal fines	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Rebate	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Refund	0.00	3.84	-3.84	0.0%	30.79	3.84	26.95	801.82%
Reimbursement	5.00	1.70	3.30	294.12%	3.00	1.66	1.34	180.72%
State aid	0.00	250.00	-250.00	0.0%	0.00	250.00	-250.00	0.0%
Web payment	0.00	1.00	-1.00	0.0%	0.00	1.00	-1.00	0.0%
Total Income	<u>505.40</u>	<u>1,053.81</u>	<u>-548.41</u>	<u>47.96%</u>	<u>1,457.70</u>	<u>249,104.10</u>	<u>-247,646.40</u>	<u>0.59%</u>
Gross Profit	505.40	1,053.81	-548.41	47.96%	1,457.70	249,104.10	-247,646.40	0.59%
Expense								
Advertising	0.00	66.66	-66.66	0.0%	0.00	66.66	-66.66	0.0%
Bank Checks	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Building Maintenance								
General	0.00	16.68	-16.68	0.0%	0.00	16.66	-16.66	0.0%
Snow Removal	1,070.00	483.33	586.67	221.38%	440.00	483.33	-43.33	91.04%
Total Building Maint.	<u>1,070.00</u>	<u>500.01</u>	<u>569.99</u>	<u>214.0%</u>	<u>440.00</u>	<u>499.99</u>	<u>-59.99</u>	<u>88.0%</u>
Capital expense	0.00	333.30	-333.30	0.0%	0.00	333.36	-333.36	0.0%
Collection devel.								
Audiobooks	842.55	483.33	359.22	174.32%	373.03	483.33	-110.30	77.18%
Books	1,631.78	1,916.68	-284.90	85.14%	2,882.19	1,916.66	965.53	150.38%
DVDs	860.80	500.00	360.80	172.16%	320.70	500.00	-179.30	64.14%
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Puppets	62.17	12.50	49.67	497.36%	0.00	12.50	-12.50	0.0%
Realia Youth	91.34	12.50	78.84	730.72%	90.95	12.50	78.45	727.6%
Total Collection developr	<u>3,488.64</u>	<u>2,958.34</u>	<u>530.30</u>	<u>117.93%</u>	<u>3,666.87</u>	<u>2,958.32</u>	<u>708.55</u>	<u>123.95%</u>

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Communication/Sign.	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Damaged Books	0.00	5.00	-5.00	0.0%	0.00	5.00	-5.00	0.0%
Dues and Subscript.	249.99	33.33	216.66	750.05%	0.00	33.33	-33.33	0.0%
Equipment	0.00	16.68	-16.68	0.0%	0.00	16.68	-16.68	0.0%
Fire Monitoring	30.95	41.66	-10.71	74.29%	30.95	41.66	-10.71	74.29%
Furniture	0.00	16.69	-16.69	0.0%	0.00	16.66	-16.66	0.0%
Insurance								
Disability Ins.	0.00	75.00	-75.00	0.0%	0.00	75.00	-75.00	0.0%
Insurance - Other	0.00	600.00	-600.00	0.0%	0.00	600.00	-600.00	0.0%
Total Insurance	0.00	675.00	-675.00	0.0%	0.00	675.00	-675.00	0.0%
Lost Books	0.00	16.68	-16.68	0.0%	0.00	16.66	-16.66	0.0%
New building devel.	2,400.00	0.00	2,400.00	100.0%	0.00	0.00	0.00	0.0%
Newsletter	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Patron Reimburse.	0.00	8.33	-8.33	0.0%	0.00	8.33	-8.33	0.0%
Payroll Expenses								
Employ. Taxes/ Contr	0.00	620.00	-620.00	0.0%	0.00	620.00	-620.00	0.0%
Payroll Exp. - Other	8,532.88	8,750.00	-217.12	97.52%	8,482.50	8,750.00	-267.50	96.94%
Total Payroll Expenses	8,532.88	9,370.00	-837.12	91.07%	8,482.50	9,370.00	-887.50	90.53%
Postage and Delivery	29.40	16.68	12.72	176.26%	0.00	16.68	-16.68	0.0%
Printers not Applied	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Printing and Reproduction	126.10	200.00	-73.90	63.05%	120.15	200.00	-79.85	60.08%
Professional Fees								
Accountant	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Audit	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Legal Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Professional Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Programming	0.00	583.33	-583.33	0.0%	770.75	583.33	187.42	132.13%
Property Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Reconciliation Discrepancy	0.05	1.66	-1.61	3.01%	0.00	1.66	-1.66	0.0%
Rent	1,000.00	1,000.00	0.00	100.0%	1,000.00	1,000.00	0.00	100.0%
Repairs								

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Building Repairs	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Total Repairs	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Service Fee	0.00	1.68	-1.68	0.0%	0.00	1.66	-1.66	0.0%
Staff development	0.00	83.37	-83.37	0.0%	89.00	83.37	5.63	106.75%
Supplies								
Library Supplies	280.71	333.37	-52.66	84.2%	355.51	333.37	22.14	106.64%
Maintenance Supplie:	50.24	83.33	-33.09	60.29%	14.83	83.33	-68.50	17.8%
Software	0.00	72.50	-72.50	0.0%	0.00	72.50	-72.50	0.0%
Total Supplies	330.95	489.20	-158.25	67.65%	370.34	489.20	-118.86	75.7%
Telephone	146.44	166.00	-19.56	88.22%	146.52	166.00	-19.48	88.27%
The Library Network								
Acquisitions	0.00	154.16	-154.16	0.0%	0.00	154.16	-154.16	0.0%
Datamailers	0.00	0.00	0.00	0.0%	19.90	25.00	-5.10	79.6%
Delivery	0.00	116.68	-116.68	0.0%	0.00	116.66	-116.66	0.0%
Download Dest.	0.00	183.33	-183.33	0.0%	0.00	183.33	-183.33	0.0%
Library Lables	0.00	25.00	-25.00	0.0%	0.00	25.00	-25.00	0.0%
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Shared Autom.	0.00	2,083.33	-2,083.33	0.0%	6,189.07	2,083.33	4,105.74	297.08%
Technology Ser.	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Telecom.	1,406.33	500.00	906.33	281.27%	0.00	500.00	-500.00	0.0%
Zinio	0.00	112.50	-112.50	0.0%	0.00	112.50	-112.50	0.0%
Total TLN	1,406.33	3,333.33	-1,927.00	42.19%	6,208.97	3,358.31	2,850.66	184.88%
Utilities								
Gas and Electric	329.00	308.33	20.67	106.7%	329.00	308.33	20.67	106.7%
Water	29.40	30.00	-0.60	98.0%	29.40	30.00	-0.60	98.0%
Total Utilities	358.40	338.33	20.07	105.93%	358.40	338.33	20.07	105.93%
Web Test Payments	0.00	1.68	-1.68	0.0%	0.00	1.66	-1.66	0.0%
Website Hosting	0.00	16.68	-16.68	0.0%	0.00	16.66	-16.66	0.0%
Total Expense	19,170.13	20,640.27	-1,470.14	92.88%	21,684.45	20,665.16	1,019.29	104.93%
Net Ordinary Income	-18,664.73	-19,586.46	921.73	95.29%	-20,226.75	228,438.94	-248,665.69	-8.85%
Other Income/Expense								

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

	<u>Mar 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Apr 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income								
Interest Income	12.79	15.00	-2.21	85.27%	11.72	15.00	-3.28	78.13%
Total Other Income	12.79	15.00	-2.21	85.27%	11.72	15.00	-3.28	78.13%
Net Other Income	12.79	15.00	-2.21	85.27%	11.72	15.00	-3.28	78.13%
Net Income	<u><u>-18,651.94</u></u>	<u><u>-19,571.46</u></u>	<u><u>919.52</u></u>	<u><u>95.3%</u></u>	<u><u>-20,215.03</u></u>	<u><u>228,453.94</u></u>	<u><u>-248,668.97</u></u>	<u><u>-8.85%</u></u>

Bank Accounts

- Oxford Bank ***518
- Oxford Bank ***959
- Oxford Bank ***100
- Merit Bank 03/17
- Paypal
- Total

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense								
Income								
Donations	2,105.00	266.66	1,838.34	789.4%	0.00	266.66	-266.66	0.0%
Fines & misc	396.89	312.50	84.39	127.01%	448.50	312.50	136.00	143.52%
Group Dividend	0.00	48.75	-48.75	0.0%	515.51	48.75	466.76	1,057.46%
Library Millage	247,767.34	0.00	247,767.34	100.0%	0.00	0.00	0.00	0.0%
Pay Off of Copier	0.00	44.33	-44.33	0.0%	0.00	44.33	-44.33	0.0%
Penal fines	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Rebate	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Refund	0.00	3.84	-3.84	0.0%	0.00	3.84	-3.84	0.0%
Reimbursement	329.18	1.66	327.52	19,830.12%	7.06	1.66	5.40	425.3%
State aid	2,062.74	250.00	1,812.74	825.1%	0.00	250.00	-250.00	0.0%
Web payment	0.00	1.00	-1.00	0.0%	0.00	1.00	-1.00	0.0%
Total Income	<u>252,661.15</u>	<u>1,053.74</u>	<u>251,607.41</u>	<u>23,977.56%</u>	<u>971.07</u>	<u>1,053.74</u>	<u>-82.67</u>	<u>92.16%</u>
Gross Profit	252,661.15	1,053.74	251,607.41	23,977.56%	971.07	1,053.74	-82.67	92.16%
Expense								
Advertising	0.00	66.66	-66.66	0.0%	17.40	66.66	-49.26	26.1%
Bank Checks	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Building Maintenance								
General	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Snow Removal	220.00	483.33	-263.33	45.52%	0.00	483.33	-483.33	0.0%
Total Building Maint.	<u>220.00</u>	<u>499.99</u>	<u>-279.99</u>	<u>44.0%</u>	<u>0.00</u>	<u>499.99</u>	<u>-499.99</u>	<u>0.0%</u>
Capital expense	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Collection devel.								
Audiobooks	263.89	483.33	-219.44	54.6%	490.23	483.33	6.90	101.43%
Books	1,199.75	1,916.66	-716.91	62.6%	1,662.42	1,916.66	-254.24	86.74%
DVDs	435.25	500.00	-64.75	87.05%	578.62	500.00	78.62	115.72%
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Puppets	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Realia Youth	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Total Collection developr	<u>1,898.89</u>	<u>2,958.32</u>	<u>-1,059.43</u>	<u>64.19%</u>	<u>2,731.27</u>	<u>2,958.32</u>	<u>-227.05</u>	<u>92.33%</u>

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Communication/Sign.	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Damaged Books	0.00	5.00	-5.00	0.0%	0.00	5.00	-5.00	0.0%
Dues and Subscript.	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Equipment	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Fire Monitoring	130.95	41.66	89.29	314.33%	30.95	41.66	-10.71	74.29%
Furniture	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Insurance								
Disability Ins.	0.00	75.00	-75.00	0.0%	0.00	75.00	-75.00	0.0%
Insurance - Other	0.00	600.00	-600.00	0.0%	0.00	600.00	-600.00	0.0%
Total Insurance	0.00	675.00	-675.00	0.0%	0.00	675.00	-675.00	0.0%
Lost Books	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
New building devel.	0.00	0.00	0.00	0.0%	0.00	2,400.00	-2,400.00	0.0%
Newsletter	885.75	1,000.00	-114.25	88.58%	729.90	1,000.00	-270.10	72.99%
Patron Reimburse.	0.00	8.33	-8.33	0.0%	0.00	8.33	-8.33	0.0%
Payroll Expenses								
Employ. Taxes/ Contr	0.00	620.00	-620.00	0.0%	0.00	850.00	-850.00	0.0%
Payroll Exp. - Other	8,485.38	8,750.00	-264.62	96.98%	12,566.11	8,750.00	3,816.11	143.61%
Total Payroll Expenses	8,485.38	9,370.00	-884.62	90.56%	12,566.11	9,600.00	2,966.11	130.9%
Postage and Delivery	0.00	16.66	-16.66	0.0%	35.74	16.66	19.08	214.53%
Printers not Applied	105.99	16.66	89.33	636.19%	0.00	16.66	-16.66	0.0%
Printing and Reproduction	151.48	200.00	-48.52	75.74%	132.63	200.00	-67.37	66.32%
Professional Fees								
Accountant	100.00	0.00	100.00	100.0%	0.00	0.00	0.00	0.0%
Audit	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Legal Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Professional Fees	100.00	0.00	100.00	100.0%	0.00	0.00	0.00	0.0%
Programming	75.00	583.33	-508.33	12.86%	899.98	583.33	316.65	154.28%
Property Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Reconciliation Discrepancy	0.00	1.66	-1.66	0.0%	0.00	1.66	-1.66	0.0%
Rent	1,000.00	1,000.00	0.00	100.0%	1,000.00	1,000.00	0.00	100.0%
Repairs								

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Building Repairs	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Total Repairs	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Service Fee	0.00	1.66	-1.66	0.0%	0.00	1.66	-1.66	0.0%
Staff development	646.90	83.37	563.53	775.94%	34.20	83.37	-49.17	41.02%
Supplies								
Library Supplies	250.05	333.37	-83.32	75.01%	243.47	333.37	-89.90	73.03%
Maintenance Supplie:	6.36	83.33	-76.97	7.63%	0.00	83.33	-83.33	0.0%
Software	0.00	72.50	-72.50	0.0%	0.00	72.50	-72.50	0.0%
Total Supplies	256.41	489.20	-232.79	52.41%	243.47	489.20	-245.73	49.77%
Telephone	146.51	166.00	-19.49	88.26%	146.54	166.00	-19.46	88.28%
The Library Network								
Acquisitions	0.00	154.16	-154.16	0.0%	0.00	154.16	-154.16	0.0%
Datamailers	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Delivery	0.00	116.66	-116.66	0.0%	0.00	116.66	-116.66	0.0%
Download Dest.	0.00	183.33	-183.33	0.0%	0.00	183.33	-183.33	0.0%
Library Lables	0.00	25.00	-25.00	0.0%	0.00	25.00	-25.00	0.0%
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Shared Autom.	0.00	2,083.33	-2,083.33	0.0%	0.00	2,083.33	-2,083.33	0.0%
Technology Ser.	0.00	125.00	-125.00	0.0%	65.00	125.00	-60.00	52.0%
Telecom.	0.00	500.00	-500.00	0.0%	0.00	500.00	-500.00	0.0%
Zinio	1,005.57	112.50	893.07	893.84%	0.00	112.50	-112.50	0.0%
Total TLN	1,005.57	3,333.31	-2,327.74	30.17%	65.00	3,333.31	-3,268.31	1.95%
Utilities								
Gas and Electric	329.00	308.33	20.67	106.7%	201.00	308.33	-107.33	65.19%
Water	22.45	30.00	-7.55	74.83%	29.40	30.00	-0.60	98.0%
Total Utilities	351.45	338.33	13.12	103.88%	230.40	338.33	-107.93	68.1%
Web Test Payments	0.00	1.66	-1.66	0.0%	0.00	1.66	-1.66	0.0%
Website Hosting	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Total Expense	15,460.28	21,640.09	-6,179.81	71.44%	18,863.59	24,270.09	-5,406.50	77.72%
Net Ordinary Income	237,200.87	-20,586.35	257,787.22	-1,152.22%	-17,892.52	-23,216.35	5,323.83	77.07%
Other Income/Expense								

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

	<u>May 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Jun 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income								
Interest Income	16.89	15.00	1.89	112.6%	24.16	15.00	9.16	161.07%
Total Other Income	16.89	15.00	1.89	112.6%	24.16	15.00	9.16	161.07%
Net Other Income	16.89	15.00	1.89	112.6%	24.16	15.00	9.16	161.07%
Net Income	<u>237,217.76</u>	<u>-20,571.35</u>	<u>257,789.11</u>	<u>-1,153.15%</u>	<u>-17,868.36</u>	<u>-23,201.35</u>	<u>5,332.99</u>	<u>77.01%</u>

Bank Accounts

- Oxford Bank ***518
- Oxford Bank ***959
- Oxford Bank ***100
- Merit Bank 03/17
- Paypal
- Total

**Addison Township Public Library
Profit & Loss Budget vs. Actual
January through November 2016**

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Ordinary Income/Expense								
Income								
Donations	1,023.00	266.66	756.34	383.64%	2,551.15	266.66	2,284.49	956.71%
Fines & misc	349.70	312.50	37.20	111.9%	530.51	312.50	218.01	169.76%
Group Dividend	0.00	48.75	-48.75	0.0%	0.00	48.75	-48.75	0.0%
Library Millage	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Pay Off of Copier	0.00	44.33	-44.33	0.0%	0.00	44.33	-44.33	0.0%
Penal fines	0.00	0.00	0.00	0.0%	13,433.16	10,000.00	3,433.16	134.33%
Rebate	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Refund	0.00	3.84	-3.84	0.0%	0.00	3.84	-3.84	0.0%
Reimbursement	19.67	1.66	18.01	1,184.94%	21.91	1.66	20.25	1,319.88%
State aid	2,090.28	250.00	1,840.28	836.11%	0.00	250.00	-250.00	0.0%
Web payment	0.00	1.00	-1.00	0.0%	0.00	1.00	-1.00	0.0%
Total Income	<u>3,482.65</u>	<u>1,053.74</u>	<u>2,428.91</u>	<u>330.5%</u>	<u>16,536.73</u>	<u>11,053.74</u>	<u>5,482.99</u>	<u>149.6%</u>
Gross Profit	3,482.65	1,053.74	2,428.91	330.5%	16,536.73	11,053.74	5,482.99	149.6%
Expense								
Advertising	0.00	66.66	-66.66	0.0%	54.00	66.66	-12.66	81.01%
Bank Checks	0.00	0.00	0.00	0.0%	190.76	200.00	-9.24	95.38%
Building Maintenance								
General	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Snow Removal	0.00	483.33	-483.33	0.0%	0.00	483.33	-483.33	0.0%
Total Building Maint.	<u>0.00</u>	<u>499.99</u>	<u>-499.99</u>	<u>0.0%</u>	<u>0.00</u>	<u>499.99</u>	<u>-499.99</u>	<u>0.0%</u>
Capital expense	0.00	333.33	-333.33	0.0%	0.00	333.33	-333.33	0.0%
Collection devel.								
Audiobooks	748.51	483.33	265.18	154.87%	424.62	483.33	-58.71	87.85%
Books	1,794.89	1,916.66	-121.77	93.65%	1,531.17	1,916.66	-385.49	79.89%
DVDs	349.56	500.00	-150.44	69.91%	463.25	500.00	-36.75	92.65%
Periodicals	0.00	33.33	-33.33	0.0%	35.00	33.33	1.67	105.01%
Puppets	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Realia Youth	0.00	12.50	-12.50	0.0%	0.00	12.50	-12.50	0.0%
Total Collection developr	<u>2,892.96</u>	<u>2,958.32</u>	<u>-65.36</u>	<u>97.79%</u>	<u>2,454.04</u>	<u>2,958.32</u>	<u>-504.28</u>	<u>82.95%</u>

**Addison Township Public Library
Profit & Loss Budget vs. Actual
January through November 2016**

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Communication/Sign.	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Damaged Books	0.00	5.00	-5.00	0.0%	0.00	5.00	-5.00	0.0%
Dues and Subscript.	0.00	33.33	-33.33	0.0%	25.00	33.33	-8.33	75.01%
Equipment	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Fire Monitoring	30.95	41.66	-10.71	74.29%	30.95	41.66	-10.71	74.29%
Furniture	151.29	16.66	134.63	908.1%	39.75	16.66	23.09	238.6%
Insurance								
Disability Ins.	0.00	75.00	-75.00	0.0%	0.00	75.00	-75.00	0.0%
Insurance - Other	0.00	600.00	-600.00	0.0%	0.00	600.00	-600.00	0.0%
Total Insurance	0.00	675.00	-675.00	0.0%	0.00	675.00	-675.00	0.0%
Lost Books	0.00	16.66	-16.66	0.0%	12.49	16.66	-4.17	74.97%
New building devel.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Newsletter	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Patron Reimburse.	17.00	8.33	8.67	204.08%	0.00	8.33	-8.33	0.0%
Payroll Expenses								
Employ. Taxes/ Contr	0.00	620.00	-620.00	0.0%	0.00	620.00	-620.00	0.0%
Payroll Exp. - Other	8,532.81	8,750.00	-217.19	97.52%	8,539.69	8,750.00	-210.31	97.6%
Total Payroll Expenses	8,532.81	9,370.00	-837.19	91.07%	8,539.69	9,370.00	-830.31	91.14%
Postage and Delivery	0.00	16.66	-16.66	0.0%	31.60	16.66	14.94	189.68%
Printers not Applied	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Printing and Reproduction	118.65	200.00	-81.35	59.33%	123.66	200.00	-76.34	61.83%
Professional Fees								
Accountant	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Audit	3,000.00	0.00	3,000.00	100.0%	0.00	3,000.00	-3,000.00	0.0%
Legal Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Total Professional Fees	3,000.00	0.00	3,000.00	100.0%	0.00	3,000.00	-3,000.00	0.0%
Programming	1,686.90	583.33	1,103.57	289.19%	768.63	583.33	185.30	131.77%
Property Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.0%
Reconciliation Discrepancy	0.00	1.66	-1.66	0.0%	-0.10	1.66	-1.76	-6.02%
Rent	1,000.00	1,000.00	0.00	100.0%	1,000.00	1,000.00	0.00	100.0%
Repairs								

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Building Repairs	57.68	333.33	-275.65	17.3%	0.00	333.33	-333.33	0.0%
Total Repairs	57.68	333.33	-275.65	17.3%	0.00	333.33	-333.33	0.0%
Service Fee	0.00	1.66	-1.66	0.0%	0.00	1.66	-1.66	0.0%
Staff development	0.00	83.37	-83.37	0.0%	0.00	83.37	-83.37	0.0%
Supplies								
Library Supplies	522.54	333.37	189.17	156.75%	329.08	333.37	-4.29	98.71%
Maintenance Supplie:	17.06	83.33	-66.27	20.47%	0.00	83.33	-83.33	0.0%
Software	0.00	72.50	-72.50	0.0%	0.00	72.50	-72.50	0.0%
Total Supplies	539.60	489.20	50.40	110.3%	329.08	489.20	-160.12	67.27%
Telephone	149.24	166.00	-16.76	89.9%	148.82	166.00	-17.18	89.65%
The Library Network								
Acquisitions	0.00	154.16	-154.16	0.0%	0.00	154.16	-154.16	0.0%
Datamailers	21.86	25.00	-3.14	87.44%	0.00	0.00	0.00	0.0%
Delivery	0.00	116.66	-116.66	0.0%	0.00	116.66	-116.66	0.0%
Download Dest.	0.00	183.33	-183.33	0.0%	2,200.00	183.33	2,016.67	1,200.02%
Library Lables	0.00	25.00	-25.00	0.0%	0.00	25.00	-25.00	0.0%
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	-33.33	0.0%
Shared Autom.	6,189.07	2,083.33	4,105.74	297.08%	0.00	2,083.33	-2,083.33	0.0%
Technology Ser.	0.00	125.00	-125.00	0.0%	0.00	125.00	-125.00	0.0%
Telecom.	1,300.78	500.00	800.78	260.16%	0.00	500.00	-500.00	0.0%
Zinio	0.00	112.50	-112.50	0.0%	0.00	112.50	-112.50	0.0%
Total TLN	7,511.71	3,358.31	4,153.40	223.68%	2,200.00	3,333.31	-1,133.31	66.0%
Utilities								
Gas and Electric	219.83	308.33	-88.50	71.3%	365.25	308.33	56.92	118.46%
Water	29.40	30.00	-0.60	98.0%	29.40	30.00	-0.60	98.0%
Total Utilities	249.23	338.33	-89.10	73.67%	394.65	338.33	56.32	116.65%
Web Test Payments	0.00	1.66	-1.66	0.0%	0.00	1.66	-1.66	0.0%
Website Hosting	0.00	16.66	-16.66	0.0%	0.00	16.66	-16.66	0.0%
Total Expense	25,938.02	20,665.09	5,272.93	125.52%	16,343.02	23,840.09	-7,497.07	68.55%
Net Ordinary Income	-22,455.37	-19,611.35	-2,844.02	114.5%	193.71	-12,786.35	12,980.06	-1.52%
Other Income/Expense								

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

	<u>Jul 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Aug 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>
Other Income								
Interest Income	24.38	15.00	9.38	162.53%	23.10	15.00	8.10	154.0%
Total Other Income	24.38	15.00	9.38	162.53%	23.10	15.00	8.10	154.0%
Net Other Income	24.38	15.00	9.38	162.53%	23.10	15.00	8.10	154.0%
Net Income	<u><u>-22,430.99</u></u>	<u><u>-19,596.35</u></u>	<u><u>-2,834.64</u></u>	<u><u>114.47%</u></u>	<u><u>216.81</u></u>	<u><u>-12,771.35</u></u>	<u><u>12,988.16</u></u>	<u><u>-1.7%</u></u>

Bank Accounts

- Oxford Bank ***518
- Oxford Bank ***959
- Oxford Bank ***100
- Merit Bank 03/17
- Paypal
- Total

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Oct 16</u>	<u>Budget</u>	<u>Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense									
Income									
Donations	332.00	266.66	65.34	124.5%	362.00	266.66	20.00	266.66	-246.66
Fines & misc	341.94	312.50	29.44	109.42%	601.78	312.50	406.80	312.50	94.30
Group Dividend	0.00	48.75	-48.75	0.0%	69.12	48.75	0.00	48.75	-48.75
Library Millage	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Pay Off of Copier	0.00	44.33	-44.33	0.0%	0.00	44.33	0.00	44.33	-44.33
Penal fines	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Rebate	0.00	125.00	-125.00	0.0%	0.00	125.00	0.00	125.00	-125.00
Refund	1.41	3.84	-2.43	36.72%	13.05	3.84	1.63	3.84	-2.21
Reimbursement	0.00	1.66	-1.66	0.0%	0.00	1.66	5.00	1.66	3.34
State aid	0.00	250.00	-250.00	0.0%	0.00	250.00	0.00	250.00	-250.00
Web payment	0.00	1.00	-1.00	0.0%	1.29	1.00	0.00	1.00	-1.00
Total Income	<u>675.35</u>	<u>1,053.74</u>	<u>-378.39</u>	<u>64.09%</u>	<u>1,047.24</u>	<u>1,053.74</u>	<u>433.43</u>	<u>1,053.74</u>	<u>-620.31</u>
Gross Profit	675.35	1,053.74	-378.39	64.09%	1,047.24	1,053.74	433.43	1,053.74	-620.31
Expense									
Advertising	0.84	66.66	-65.82	1.26%	0.00	66.66	10.00	66.66	-56.66
Bank Checks	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Building Maintenance									
General	146.16	16.66	129.50	877.31%	0.00	16.66	0.00	16.66	-16.66
Snow Removal	0.00	483.33	-483.33	0.0%	0.00	483.33	0.00	483.33	-483.33
Total Building Maint.	<u>146.16</u>	<u>499.99</u>	<u>-353.83</u>	<u>29.23%</u>	<u>0.00</u>	<u>499.99</u>	<u>0.00</u>	<u>499.99</u>	<u>-499.99</u>
Capital expense	0.00	333.33	-333.33	0.0%	0.00	333.33	0.00	333.33	-333.33
Collection devel.									
Audiobooks	635.96	483.33	152.63	131.58%	404.21	483.33	108.61	483.33	-374.72
Books	1,826.90	1,916.66	-89.76	95.32%	1,511.11	1,916.66	2,327.94	1,916.66	411.28
DVDs	296.96	500.00	-203.04	59.39%	494.53	500.00	374.41	500.00	-125.59
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	0.00	33.33	-33.33
Puppets	0.00	12.50	-12.50	0.0%	0.00	12.50	0.00	12.50	-12.50
Realia Youth	0.00	12.50	-12.50	0.0%	45.68	12.50	0.00	12.50	-12.50
Total Collection developr	<u>2,759.82</u>	<u>2,958.32</u>	<u>-198.50</u>	<u>93.29%</u>	<u>2,455.53</u>	<u>2,958.32</u>	<u>2,810.96</u>	<u>2,958.32</u>	<u>-147.36</u>

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Oct 16</u>	<u>Budget</u>	<u>Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Communication/Sign.	0.00	16.66	-16.66	0.0%	0.00	16.66	0.00	16.66	-16.66
Damaged Books	0.00	5.00	-5.00	0.0%	0.00	5.00	0.00	5.00	-5.00
Dues and Subscript.	99.00	33.33	65.67	297.03%	0.00	33.33	0.00	33.33	-33.33
Equipment	0.00	16.66	-16.66	0.0%	77.90	16.66	0.00	16.66	-16.66
Fire Monitoring	30.95	41.66	-10.71	74.29%	110.98	41.66	30.95	41.66	-10.71
Furniture	0.00	16.66	-16.66	0.0%	0.00	16.66	0.00	16.66	-16.66
Insurance									
Disability Ins.	0.00	75.00	-75.00	0.0%	0.00	75.00	0.00	75.00	-75.00
Insurance - Other	0.00	600.00	-600.00	0.0%	0.00	600.00	0.00	600.00	-600.00
Total Insurance	0.00	675.00	-675.00	0.0%	0.00	675.00	0.00	675.00	-675.00
Lost Books	0.00	16.66	-16.66	0.0%	0.00	16.66	10.35	16.66	-6.31
New building devel.	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Newsletter	871.97	1,000.00	-128.03	87.2%	0.00	0.00	0.00	0.00	0.00
Patron Reimburse.	0.00	8.33	-8.33	0.0%	0.00	8.33	17.00	8.33	8.67
Payroll Expenses									
Employ. Taxes/ Contr	0.00	620.00	-620.00	0.0%	0.00	620.00	0.00	610.00	-610.00
Payroll Exp. - Other	8,403.82	8,750.00	-346.18	96.04%	8,643.17	8,750.00	8,519.95	8,750.00	-230.05
Total Payroll Expenses	8,403.82	9,370.00	-966.18	89.69%	8,643.17	9,370.00	8,519.95	9,360.00	-840.05
Postage and Delivery	0.00	16.66	-16.66	0.0%	48.89	16.66	0.00	16.66	-16.66
Printers not Applied	0.00	16.66	-16.66	0.0%	0.00	16.66	0.00	16.66	-16.66
Printing and Reproduction	122.46	200.00	-77.54	61.23%	126.06	200.00	158.01	200.00	-41.99
Professional Fees									
Accountant	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Audit	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Legal Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Total Professional Fees	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Programming	278.12	583.33	-305.21	47.68%	380.11	583.33	181.47	583.33	-401.86
Property Taxes	0.00	0.00	0.00	0.0%	0.00	0.00	0.00	0.00	0.00
Reconciliation Discrepancy	0.00	1.66	-1.66	0.0%	0.00	1.66	0.00	1.66	-1.66
Rent	1,000.00	1,000.00	0.00	100.0%	1,000.00	1,000.00	1,000.00	1,000.00	0.00
Repairs									

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Oct 16</u>	<u>Budget</u>	<u>Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Building Repairs	0.00	333.33	-333.33	0.0%	179.72	333.33	1,950.00	333.33	1,616.67
Total Repairs	0.00	333.33	-333.33	0.0%	179.72	333.33	1,950.00	333.33	1,616.67
Service Fee	0.00	1.66	-1.66	0.0%	0.00	1.66	0.00	1.66	-1.66
Staff development	0.00	83.37	-83.37	0.0%	3.95	83.37	0.00	83.37	-83.37
Supplies									
Library Supplies	220.71	333.37	-112.66	66.21%	136.54	333.37	607.62	333.37	274.25
Maintenance Supplie:	77.38	83.33	-5.95	92.86%	72.59	83.33	33.77	83.33	-49.56
Software	0.00	72.50	-72.50	0.0%	0.00	72.50	0.00	72.50	-72.50
Total Supplies	298.09	489.20	-191.11	60.93%	209.13	489.20	641.39	489.20	152.19
Telephone	176.16	166.00	10.16	106.12%	181.22	166.00	164.42	166.00	-1.58
The Library Network									
Acquisitions	0.00	154.16	-154.16	0.0%	287.00	154.16	0.00	154.16	-154.16
Datamailers	0.00	0.00	0.00	0.0%	20.14	0.00	0.00	25.00	-25.00
Delivery	0.00	116.66	-116.66	0.0%	1,398.00	116.66	0.00	116.66	-116.66
Download Dest.	0.00	183.33	-183.33	0.0%	0.00	183.33	0.00	183.33	-183.33
Library Lables	0.00	25.00	-25.00	0.0%	289.50	25.00	0.00	25.00	-25.00
Periodicals	0.00	33.33	-33.33	0.0%	0.00	33.33	0.00	33.33	-33.33
Shared Autom.	0.00	2,083.33	-2,083.33	0.0%	0.00	2,083.33	6,190.35	2,083.33	4,107.02
Technology Ser.	0.00	125.00	-125.00	0.0%	551.00	125.00	130.00	125.00	5.00
Telecom.	1,296.97	500.00	796.97	259.39%	0.00	500.00	0.00	500.00	-500.00
Zinio	0.00	112.50	-112.50	0.0%	0.00	112.50	0.00	112.50	-112.50
Total TLN	1,296.97	3,333.31	-2,036.34	38.91%	2,545.64	3,333.31	6,320.35	3,358.31	2,962.04
Utilities									
Gas and Electric	348.00	308.33	39.67	112.87%	348.00	308.33	348.00	308.33	39.67
Water	29.40	30.00	-0.60	98.0%	46.30	30.00	29.40	30.00	-0.60
Total Utilities	377.40	338.33	39.07	111.55%	394.30	338.33	377.40	338.33	39.07
Web Test Payments	0.84	1.66	-0.82	50.6%	0.00	1.66	0.00	1.66	-1.66
Website Hosting	144.00	16.66	127.34	864.35%	0.00	16.66	0.00	16.66	-16.66
Total Expense	16,006.60	21,640.09	-5,633.49	73.97%	16,356.60	20,640.09	22,192.25	20,655.09	1,537.16
Net Ordinary Income	-15,331.25	-20,586.35	5,255.10	74.47%	-15,309.36	-19,586.35	-21,758.82	-19,601.35	-2,157.47
Other Income/Expense									

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

	<u>Sep 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>Oct 16</u>	<u>Budget</u>	<u>Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Other Income									
Interest Income	21.74	15.00	6.74	144.93%	21.51	15.00	19.61	15.00	4.61
Total Other Income	21.74	15.00	6.74	144.93%	21.51	15.00	19.61	15.00	4.61
Net Other Income	21.74	15.00	6.74	144.93%	21.51	15.00	19.61	15.00	4.61
Net Income	<u><u>-15,309.51</u></u>	<u><u>-20,571.35</u></u>	<u><u>5,261.84</u></u>	<u><u>74.42%</u></u>	<u><u>-15,287.85</u></u>	<u><u>-19,571.35</u></u>	<u><u>-21,739.21</u></u>	<u><u>-19,586.35</u></u>	<u><u>-2,152.86</u></u>

Bank Accounts

Oxford Bank ***518	25,882.39
Oxford Bank ***959	273,477.77
Oxford Bank ***100	40,155.54
Merit Bank 03/17	52,253.88
Paypal	227.99
Total	391,997.57

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>% of Budget</u>	<u>Jan - Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>2016 Budget</u>
Ordinary Income/Expense						
Income						
Donations	7.5%	8,078.60	2,933.34	5,145.26	275.41%	3,200.00
Fines & misc	130.18%	4,751.45	3,437.50	1,313.95	138.22%	3,750.00
Group Dividend	0.0%	584.63	536.25	48.38	109.02%	585.00
Library Millage	0.0%	247,767.34	248,050.36	-283.02	99.89%	248,050.36
Pay Off of Copier	0.0%	531.66	487.67	43.99	109.02%	532.00
Penal fines	0.0%	13,433.16	10,000.00	3,433.16	134.33%	10,000.00
Rebate	0.0%	0.00	1,375.00	-1,375.00	0.0%	1,500.00
Refund	42.45%	46.88	42.16	4.72	111.2%	46.00
Reimbursement	301.21%	402.74	18.34	384.40	2,195.97%	20.00
State aid	0.0%	4,153.02	2,750.00	1,403.02	151.02%	3,000.00
Web payment	0.0%	1.29	11.00	-9.71	11.73%	12.00
Total Income	41.13%	279,750.77	269,641.62	10,109.15	103.75%	270,695.36
Gross Profit	41.13%	279,750.77	269,641.62	10,109.15	103.75%	270,695.36
Expense						
Advertising	15.0%	82.24	733.34	-651.10	11.21%	800.00
Bank Checks	0.0%	190.76	200.00	-9.24	95.38%	200.00
Building Maintenance						
General	0.0%	146.16	183.34	-37.18	79.72%	200.00
Snow Removal	0.0%	4,730.00	5,316.67	-586.67	88.97%	5,800.00
Total Building Maint.	0.0%	4,876.16	5,500.01	-623.85	88.66%	6,000.00
Capital expense	0.0%	0.00	3,666.67	-3,666.67	0.0%	4,000.00
Collection devel.						
Audiobooks	22.47%	4,493.69	5,316.67	-822.98	84.52%	5,800.00
Books	121.46%	20,187.70	21,083.34	-895.64	95.75%	23,000.00
DVDs	74.88%	4,928.95	5,500.00	-571.05	89.62%	6,000.00
Periodicals	0.0%	35.00	366.67	-331.67	9.55%	400.00
Puppets	0.0%	62.17	137.50	-75.33	45.22%	150.00
Realia Youth	0.0%	227.97	137.50	90.47	165.8%	150.00
Total Collection developr	95.02%	29,935.48	32,541.68	-2,606.20	91.99%	35,500.00

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	<u>% of Budget</u>	<u>Jan - Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>2016 Budget</u>
Communication/Sign.	0.0%	0.00	183.34	-183.34	0.0%	200.00
Damaged Books	0.0%	0.00	55.00	-55.00	0.0%	60.00
Dues and Subscript.	0.0%	373.99	366.67	7.32	102.0%	400.00
Equipment	0.0%	77.90	183.34	-105.44	42.49%	200.00
Fire Monitoring	74.29%	520.48	458.34	62.14	113.56%	500.00
Furniture	0.0%	191.04	183.34	7.70	104.2%	200.00
Insurance						
Disability Ins.	0.0%	852.00	825.00	27.00	103.27%	900.00
Insurance - Other	0.0%	7,196.00	6,600.00	596.00	109.03%	7,200.00
Total Insurance	0.0%	8,048.00	7,425.00	623.00	108.39%	8,100.00
Lost Books	62.13%	22.84	183.34	-160.50	12.46%	200.00
New building devel.	0.0%	2,400.00	2,400.00	0.00	100.0%	2,400.00
Newsletter	0.0%	2,949.70	4,000.00	-1,050.30	73.74%	4,000.00
Patron Reimburse.	204.08%	34.00	91.67	-57.67	37.09%	100.00
Payroll Expenses						
Employ. Taxes/ Contr	0.0%	0.00	7,040.00	-7,040.00	0.0%	7,650.00
Payroll Exp. - Other	97.37%	97,940.88	96,250.00	1,690.88	101.76%	105,000.00
Total Payroll Expenses	91.03%	97,940.88	103,290.00	-5,349.12	94.82%	112,650.00
Postage and Delivery	0.0%	185.05	183.34	1.71	100.93%	200.00
Printers not Applied	0.0%	105.99	183.34	-77.35	57.81%	200.00
Printing and Reproduction	79.01%	2,027.82	2,200.00	-172.18	92.17%	2,400.00
Professional Fees						
Accountant	0.0%	100.00	100.00	0.00	100.0%	100.00
Audit	0.0%	5,000.00	5,000.00	0.00	100.0%	5,000.00
Legal Fees	0.0%	0.00	500.00	-500.00	0.0%	500.00
Total Professional Fees	0.0%	5,100.00	5,600.00	-500.00	91.07%	5,600.00
Programming	31.11%	6,389.92	6,416.67	-26.75	99.58%	7,000.00
Property Taxes	0.0%	0.00	350.00	-350.00	0.0%	350.00
Reconciliation Discrepancy	0.0%	-0.05	18.34	-18.39	-0.27%	20.00
Rent	100.0%	11,000.00	11,000.00	0.00	100.0%	12,000.00
Repairs						

Addison Township Public Library Profit & Loss Budget vs. Actual January through November 2016

	% of Budget	Jan - Nov 16	Budget	\$ Over Budget	% of Budget	2016 Budget
Building Repairs	585.01%	3,983.56	3,666.67	316.89	108.64%	4,000.00
Total Repairs	585.01%	3,983.56	3,666.67	316.89	108.64%	4,000.00
Service Fee	0.0%	16.95	18.34	-1.39	92.42%	20.00
Staff development	0.0%	774.05	916.63	-142.58	84.45%	1,000.00
Supplies						
Library Supplies	182.27%	3,678.79	3,666.63	12.16	100.33%	4,000.00
Maintenance Supplies	40.53%	280.71	916.67	-635.96	30.62%	1,000.00
Software	0.0%	868.09	797.50	70.59	108.85%	870.00
Total Supplies	131.11%	4,827.59	5,380.80	-553.21	89.72%	5,870.00
Telephone	99.05%	1,698.66	1,834.00	-135.34	92.62%	2,000.00
The Library Network						
Acquisitions	0.0%	1,457.00	1,695.84	-238.84	85.92%	1,850.00
Datamailers	0.0%	85.07	100.00	-14.93	85.07%	100.00
Delivery	0.0%	1,398.00	1,283.34	114.66	108.93%	1,400.00
Download Dest.	0.0%	2,200.00	2,016.67	183.33	109.09%	2,200.00
Library Lables	0.0%	289.50	275.00	14.50	105.27%	300.00
Periodicals	0.0%	0.00	366.67	-366.67	0.0%	400.00
Shared Autom.	297.14%	24,757.56	22,916.67	1,840.89	108.03%	25,000.00
Technology Ser.	104.0%	1,346.00	1,375.00	-29.00	97.89%	1,500.00
Telecom.	0.0%	5,411.96	5,500.00	-88.04	98.4%	6,000.00
Zinio	0.0%	1,005.57	1,237.50	-231.93	81.26%	1,350.00
Total TLN	188.2%	37,950.66	36,766.69	1,183.97	103.22%	40,100.00
Utilities						
Gas and Electric	112.87%	3,347.08	3,391.67	-44.59	98.69%	3,700.00
Water	98.0%	333.35	330.00	3.35	101.02%	360.00
Total Utilities	111.55%	3,680.43	3,721.67	-41.24	98.89%	4,060.00
Web Test Payments	0.0%	0.84	18.34	-17.50	4.58%	20.00
Website Hosting	0.0%	144.00	183.34	-39.34	78.54%	200.00
Total Expense	107.44%	225,528.94	239,919.91	-14,390.97	94.0%	260,550.00
Net Ordinary Income	111.01%	54,221.83	29,721.71	24,500.12	182.43%	10,145.36
Other Income/Expense						

Addison Township Public Library
Profit & Loss Budget vs. Actual
 January through November 2016

	<u>% of Budget</u>	<u>Jan - Nov 16</u>	<u>Budget</u>	<u>\$ Over Budget</u>	<u>% of Budget</u>	<u>2016 Budget</u>
Other Income						
Interest Income	130.73%	205.01	165.00	40.01	124.25%	180.00
Total Other Income	130.73%	205.01	165.00	40.01	124.25%	180.00
Net Other Income	130.73%	205.01	165.00	40.01	124.25%	180.00
Net Income	110.99%	54,426.84	29,886.71	24,540.13	182.11%	10,325.36

Bank Accounts

- Oxford Bank ***518
- Oxford Bank ***959
- Oxford Bank ***100
- Merit Bank 03/17
- Paypal
- Total