

ADDISON TOWNSHIP PUBLIC LIBRARY

BOARD MEETING MINUTES

Approved: June 20, 2017

TUESDAY, May 16, 2017

CALL TO ORDER: President of the Board, James Baldiga, called the meeting to order at 7:00 P.M. at the Addison Township Public Library, 1400 Rochester Road, Leonard, MI, 48367.

BOARD MEMBERS PRESENT: James Baldiga-yes, James Elsarelli-yes, Mary Frost-no, Brian Howarth-yes, Marilyn Szost-yes, Mary Ellen Warner -yes Library Director, Jaema Berman was present.

PLEDGE OF ALLEGIANCE

CALL TO AUDIENCE: One members of the public present

APPROVAL OF THE AGENDA: Motion to approve the agenda by J. Baldiga , 2nd by J. Elsarelli , carried by a voice vote.

APPROVAL OF THE CONSENT AGENDA: Motion to approve by J. Baldiga, 2nd by J. Elsarelli; unanimously carried by a voice vote. *Note: Add a "Notes" section to the Billing sheet*

FINANCIAL REPORT: J. Berman presented the financial report. Motion to accept and file the financial report with follow up on an account balance regarding the transfer of funds from Huntington Bank, by J. Baldiga, 2nd by B.Howarth, approved by a roll call vote: J. Baldiga-yes, J. Elsarelli-yes, , B. Howarth-yes M. Szost-yes, M. Warner-yes.

DIRECTOR'S REPORT: J. Berman presented the directors report. Of Note: Zinio is going to be discontinued due to lack of use. Motion to accept and file the Director's Report by, M. Szost; 2nd by J. Elsarelli , unanimously carried by a voice vote.

COMMITTEE REPORTS:

- Policy – none.
- Building – none
- Finance – none
- Communications and Technology – none

OLD BUSINESS:

- New Building: – Situation may be more fluid with the death of the landlord, Manny.

- Engaging the public: Jaema is reaching out to other libraries for strategies on financing without bond.
- Review proposal to Township Board for location of new library on south side of Rochester Road in proximity to the Township Complex – we will be on the Township agenda to ascertain whether location of new library on the campus on the south side of Rochester Road is feasible to pursue.
- Follow up regarding investment pool: Complete

NEW BUSINESS:

- **Policy Review:** Will begin at next meeting: Jaema will send out and the policy list.
- **Director's Evaluation:** Jaema will find the one used last time
- **Millage request form:** To get on ballot and acknowledge the Headlee rollback
- **Parking lot repair:** Had some repair completed to address concerns expressed by patrons. Additional places in need of repair observed.

PUBLIC FORUM: None.

NEXT MEETING: Tuesday, June 20, 2017, 7:00 P.M., at the Addison Township Public Library.

ADJOURNMENT: The President adjourned the meeting at 8:17 P.M.

Prepared by: M. Szost