

**ADDISON TOWNSHIP PUBLIC LIBRARY**  
**Draft BOARD MEETING Minutes**  
**TUESDAY February 18, 2020**

**CALL TO ORDER:** President of the Board, James Baldiga, called the meeting to order at 7:07 P.M. at the Addison Township Public Library, 1400 Rochester Road, Leonard, MI, 48367.

**BOARD MEMBERS PRESENT:** J. Baldiga-yes, J. Elsarelli-yes, M. Frost-yes, Brian Howarth-No, M. Szost-yes, M. Warner -yes Library Director, Jaema Berman was present.

**PLEDGE OF ALLEGIENCE**

**CALL TO AUDIENCE:** Present- L. Henderson, C. Sutherby, L. & C. Meininger

**APPROVAL OF THE AGENDA:** Motion to approve the agenda by M. Szost, 2<sup>nd</sup> by J. Elsarelli, carried by a voice vote.

**CONSENT AGENDA REVIEW:** Motion to approve by J. Baldiga, 2<sup>nd</sup> by M. Szost, carried by a voice vote.

**FINANCIAL REPORT:** Nothing out of the ordinary. Expect to find out the amount of money from the millage allocated to the library sometime next month. Motion to approve by M. Frost, 2<sup>nd</sup> by J. Elsarelli, carried by unanimous roll call vote.

**DIRECTOR'S REPORT:** Some problem with timely snow removal. A slip and fall in parking lot. An alternative service for next year will be researched. More outreach methods to engage the public are being developed by the staff. Jaema will look into the possibility of having the library be a stop for NOTA. Motion to approve by J. Baldiga, 2<sup>nd</sup> by J. Elsarelli, carried by a voice vote.

**COMMITTEE REPORTS**

- Building
  - Progress report-Site Plan Review progress: Special Use decision will be made at the Township meeting at 6:00 PM on March 17. J. Elsarelli reviewed the process.
  - Land preparation: When Special Use is approved, the erosion fence can be placed and stumps ready to be removed.
  - Public concerns: New Building operational cost budget letter to post on the website addressing concerns expressed was reviewed.
- Capital Fund Committee – Bricks: 64 sold so far
  - Fundraising letters, second appeal: expect to send out 500-600 postcards
  - Louies' Restaurant: A thank-you will be sent to Louie's for their fundraiser.
  - Jaema will look at the possibility of a USDA loan.
  - The sale of the lake property is still a possibility.
- Finance: None
- Communications and Technology: None

**COMMUNICATIONS**

**OLD BUSINESS:** Cyber security: No further

Yasso and tenancy plans: Jaema met with him. He offered terms of \$1600 per month for a period of 5 years with termination any time without penalty.

**NEW BUSINESS:** Director's evaluation materials will be distributed by next meeting.

**PUBLIC FORUM:** *2 minute maximum per speaker:* Kudos to Jaema and James B. for persevering with the project with such unflagging enthusiasm.

**NEXT MEETING:** 7 PM Tuesday March 17, 2020 at the Addison Township Public Library.

**ADJOURNMENT:** 8:17 PM

\* *meetings are voice recorded*