

# **ADDISON TOWNSHIP PUBLIC LIBRARY**

## **BOARD MEETING MINUTES**

**TUESDAY, February 20, 2018**

**CALL TO ORDER:** Vice-President of the Board, Mary Frost, called the meeting to order at 7:02 P.M. at the Addison Township Public Library, 1400 Rochester Road, Leonard, MI, 48367.

**BOARD MEMBERS PRESENT:** James Baldiga- No, James Elsarelli-yes, Mary Frost-yes, Brian Howarth-yes(at 7:13), Marilyn Szost-yes, Mary Ellen Warner -yes Library Director, Jaema Berman was present.

### **PLEDGE OF ALLEGIANCE**

**CALL TO AUDIENCE:** members of the public present

**APPROVAL OF THE AGENDA:** Motion to approve the agenda by J. Elsarelli , 2<sup>nd</sup> by M. Szost

**APPROVAL OF THE Consent Agenda:** Motion to approve by J. Elsarelli 2<sup>nd</sup> by B.Howarth; Roll call : J. Elsarelli-yes, M. Frost-yes, B. Howarth-yes M. Szost-yes, M. Warner-yes.

**FINANCIAL REPORT:** J. Berman presented the financial report. Motion to accept and file the financial report by M. Szost, 2<sup>nd</sup> by B. Howarth, approved by a roll call vote: Roll call : J. Elsarelli-yes, M. Frost-yes, B. Howarth-yes M. Szost-yes, M. Warner-yes.

**DIRECTOR'S REPORT:** J. Berman presented the directors report. Motion to accept and file the Director's Report by M. Frost, 2<sup>nd</sup> by J. Elsarelli , unanimously carried by a voice vote.

### **COMMITTEE REPORTS:**

- Policy – unattended children policy will be finalized; Next: Purchase Policy, Board Operating Procedures, Financial Policy
- Building – J. Elsarelli presented +/- sorting results from Pugh matrix; discussion followed; next step: New building committee, composed of J. Elsarelli, Jaema, and Rita Morrow: determine square foot dollar difference between remodel vs. new build, and rent vs. own estimate; Yasso communicated that there was no pressure to decide yet;
- Finance – none
- Communications and Technology – none

**COMMUNICATIONS:** \$1500 donation in honor of Lisa Woodring for the New Building Fund; Leonard Prill offered to fill in potholes in back

### **OLD BUSINESS:**

- Directors Evaluation-table till next month, evaluation form will be available

**NEW BUSINESS:**

- 40 year Anniversary Celebration April 17, 2018, 5 P.M.

- looking for historical documents/photos regarding AT Library; Dave Rathburg is donating use of Leonard Village sign to advertise

**PUBLIC FORUM:** Friends have membership incentives: 2 gift baskets to be given away at the anniversary celebration

**ADJOURNMENT:** The meeting was adjourned at 8:21 P.M.

**NEXT MEETING:** Tuesday, March 20, 2018, 7:00 P.M., at the Addison Township Public Library.

Prepared by: M. Szost